
ENVIRONMENTAL Fact Sheet



29 Hazen Drive, Concord, New Hampshire 03301 • (603) 271-3503 • www.des.nh.gov

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Holding Tanks for Floor Drains

Holding tanks that receive wastewater from floor drains in areas where regulated contaminants¹ are used or stored or that will receive non-domestic, non-hazardous wastewater must be registered with the Water Division of the N.H. Department of Environmental Services under N.H. Administrative Rules [Env-Ws 1508.03 Holding Tank Registration for Discharges of Nondomestic, Nonhazardous Wastewater](#).

What Are DES's Requirements for Holding Tanks?

- The minimum holding tank capacity must be 1,000 gallons.
- Holding tanks and piping must be watertight and sealed with materials compatible with the liquid or sludge being stored.
- Access must be provided to each compartment of the tank for inspection and cleaning by means of either a removable cover or manhole (minimum diameter 20 inches). Manholes must extend to finished grade.
- The tank must be designed for the expected maximum structural load and ballast must be provided when necessary to prevent structural damage when the tank is emptied.
- The volume between inlet cover and the maximum water depth must be equal to approximately 20 percent of the liquid volume stored below the maximum water depth. An alarm with both visual and audio signals must be activated once the water level reaches the maximum water depth.
- The holding tank must be registered with DES. Use the form on the reverse side of this fact sheet.
- Records of pumping events shall be kept and made available for review if requested by DES.

For Additional Information

For more information about holding tanks please visit the DES Drinking Water Source Protection webpage at <http://des.nh.gov/organization/divisions/water/dwgb/dwspp/index.htm>, or call (603) 271-2858. For additional information, please contact the Drinking Water and Groundwater Bureau at (603) 271-2513 or dwgbinfo@des.nh.gov or go to <http://des.nh.gov/organization/divisions/water/dwgb/index.htm>. All of the bureau's fact sheets can be found at www.des.nh.gov under publications/fact sheets/drinking water.

Note: This fact sheet is accurate as of December 2008. Statutory or regulatory changes, or the availability of additional information after this date may render this information inaccurate or incomplete.

¹ **What is a Regulated Contaminant?** State law defines a regulated contaminant as "any physical, chemical, biological, radiological substance or other matter, other than naturally occurring substances at naturally occurring levels, in water which adversely affects human health or the environment." Consult the Material Safety Data Sheets (MSDSs) for the products you use; see the disposal information in the "Spills or Leaks" section of each MSDS.



STATE OF NEW HAMPSHIRE

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HOLDING TANK

REGISTRATION

FORM

Facility Information

Facility Name: _____ Type of Facility: _____

Address: _____

City/Town: _____ State: _____ Zip: _____

E-mail: _____

Facility Owner Information

Owner Name: _____ Phone Number: (____) ____ - _____

Mailing Address: _____

City/Town: _____ State: _____ Zip: _____

E-mail: _____

Property Owner Information (complete only if different from facility owner)

Owner Name: _____ Phone Number: (____) ____ - _____

Mailing Address: _____

City/Town: _____ State: _____ Zip: _____

E-mail: _____

Please describe the wastewater characteristics:

Please describe how the contents of the holding tank will be disposed of.

Please attach a sketch of the site, showing holding tank location and any other structures on the site. Include a separate locus map or sketch that would allow a person unfamiliar with the site to find it.

To the best of my knowledge, the information I have provided on this form is true and correct. I will notify DES if I do not act according to the intentions I have stated on this form.

Signature of Facility Owner

Date Signed